

ODNR, DIVISION OF FORESTRY
APPLICATION FOR SPECIAL USE/EVENT PERMIT - RECREATIONAL

Instructions and General Information

1. Applications must be submitted at least 30 days prior to the event.
2. No event shall be advertised or publicized in any way prior to the issuance of a permit. Failure to comply with this condition shall be just cause for denying the permit.
3. The applicant must coordinate detailed arrangements with the Forest Manager, who may add conditions on the permit to protect public health and safety or forest property.
4. A performance bond to be determined by the Chief may be required if, in the opinion of the Division, costs or damages may result from the event/activity, or to ensure compliance with permit conditions. All or a portion of the bond may be returned upon the satisfactory conclusion and evaluation of the event.
5. Special use permits, unless specified, do not grant the applicants any exclusive rights over the general public for use of state forest areas.
6. Unless otherwise specified, all laws and Division rules shall be in effect.
7. Public events or activities at which a fee is charged for participation, and which involve some risk of accident or injury to said participants (such as in road rallies, motorcycle enduros, competitive bridle trail rides, etc.), the applicant shall be required to obtain comprehensive general public liability insurance naming the State of Ohio as additional insured. The minimum acceptable coverage amount is \$500,000.
8. Participants in all events at which a fee is charged for participation must sign a waiver of liability form. The waiver may be incorporated in the sponsor's registration form and additional parties named as insureds as long as no language is deleted from the approved Division waiver.
9. Request for military training permits should include details on type of exercise and number and type of vehicles or aircraft involved. Firing of blanks or ammunition of any kind is prohibited.
10. Approval or denial of a special use permit application will be completed within thirty days of receiving a complete application. A complete application consists of answering ALL of the following and providing detailed information where requested.

.....

Following to be completed by applicant (print with pen)
(Forward completed application to state forest named below)

1. Name of Forest _____ 2. Date of Application _____
 3. Date(s) and time(s) of event/special use: _____
 4. Name and/or brief description of event/activity: _____
- _____

5. Specific location of event (attach forest map if possible): _____

6. Registration/entrance fee (if any): _____

7. Name any item to be sold: _____

8. Estimated number of participants: _____ spectators: _____

9. Forestry assistance desired: _____

10. Sanitation facilities provided for? _____

11. Pre and post event/activity set up/ tear down requirements: _____

12. Equipment to be involved: _____

13. Other comments: _____

14. Sponsoring individual or organization(s): _____

Contact Person: _____ Phone: _____

Address: _____ State: _____ Zip: _____
Street City

The undersigned applicant certifies that he or she has the authority to act on behalf of the sponsoring organization and is 18 years of age or older.

The applicant and sponsoring organization(s) or individual(s) further agree to indemnify and save harmless the State of Ohio from any and all liability for personal injury or property damage or any harm sustained in conjunction with activities authorized by the permit, whether such personal injury or property damage is caused by the negligence of the State of Ohio or its employees, officers, agents, or otherwise.

Signature

Date

Name (printed)